



City of Encinitas Fire Department
505 S. Vulcan Avenue
Encinitas, CA 92024
Phone: (760) 633-2820 • Fax: (760) 943-2226



APPLICATION FOR PERMIT **TENT** **CANOPY**

A permit is required per 2007 California Fire Code Section 105 for temporary membrane structures, tents and canopies

NAME OF SPONSORING ORGANIZATION		Dates of Use:	FROM	TO
ORGANIZATION ADDRESS				
LOCATION (ATTACH SITE PLAN)				
PURPOSE OF TENT OR CANOPY				
NAME OF APPLICANT		ADDRESS	PHONE	

The USE and/or RENTAL of Tent, Canopy and Air Supported Structures shall comply with the requirements listed below AND with current Fire and Life Safety Codes. For specific or detailed requirements, refer to Chapter 24 of California Fire Code, and Chapter 2, Title -19, Regulations of the State Fire Marshal. Other 2007 California Fire Code Sections may apply to some permits. Air supported temporary membrane structures or tents having an area greater than 200 square feet or a canopy in excess greater than 400 square feet require permits.

1. Minimum distances for the parking of automobiles, generators or other internal combustion engines shall not be less than 20 feet and shall be isolated from contact with the public by fencing, enclosure or other approved means. (CFC 2403.8 CFC 2404.19)
2. An approved certification of the fire-resistive treatment must **accompany this application**. (CFC 2404.2)
3. NO SMOKING signs with block letters shall be conspicuously posted. (CFC 2404.6)
4. Fire extinguishers and other fire-protection equipment shall be provided as required. (CFC 906)
5. Exit signs shall be installed at required exit doorways and where otherwise necessary to clearly indicate the direction of egress when the exit serves an occupant load of 50 or more. Exit signs shall be of an approved self-luminous type or shall be internally or externally illuminated by fixtures supplied in the manner specified by CFC 2403.12.6.
6. **Provide a detailed site and floor plan** indicating exit locations, seating capacity, arrangement of seating, aisles, stage/platform location, fire extinguisher location(s) and type of heating and electrical equipment. (CFC 2403.6)
7. Where greater than 200 seats are used, seats shall be fastened together in groups of not less than three or the seats shall be securely fastened to the floor. CFC 1025.12
8. All heating and cooking equipment shall be approved by the Fire Marshal (CFC 2405.15)
9. Heating and cooking equipment shall not be located within 10 feet of exits or combustible materials. (CFC 2404.15.3). Outdoor cooking shall not be performed within 20 feet of a tent, canopy or membrane structure. (CFC 2404.15.6)
10. Any floor covering(s), combustible decorative materials and other effects must be noncombustible or treated and maintained in an approved flame-retardant condition. (CFC 807.1 CFC 2404.5)
11. Obtain an electrical permit from the Building Department prior to commencing any electrical work.
12. Minimum separation from any property line, building, other tent, canopy, or temporary membrane structure shall be not less than 20 feet. (CFC 2403.8.2)
13. Tents having an area in excess of 15,000 square feet shall be located not less than 50 feet from any other tent or structure. (CFC 2403.8.3)
14. Guy wires and other support members shall not cross a means of egress at less than 8 feet.

APPLICANT'S SIGNATURE _____ DATE _____

PERMIT APPROVED: _____ **DATE** _____

ADDITIONAL CONDITIONS: _____
